

**SELECTBOARD MEETING
THURSDAY, APRIL 14, 2020
MEETING MINUTES
VIRTUAL MEETING – 6:00 P. M.**

Present were Chair Jeff Cyr (as appointed at tonight's meeting), Vice Chair Sarah Etelman (as appointed at tonight's meeting), member Bruce Forcier, member Christopher Geraghty, member Andrea Miles, and Town Administrator Michael J. Sullivan

CALL TO ORDER

Miles called the meeting to order at 6:00 p.m.

SELECTBOARD REORGANIZATION

Etelman moved to nominate Jeff Cyr for the position of Chair. Miles seconded.

Miles moved to nominate Sarah Etelman for the position of Vice Chair. Cyr seconded.

Cyr moved to nominate Bruce Forcier for the position of Clerk. Miles seconded.¹

COVID 19 UPDATE (CHIEF GUNDERSEN, DIRECTOR HART)

Sharon Hart, Emergency Management Director/ Director of Public Health, and Jennifer Gundersen, Chief of Police, were present at the virtual meeting to offer updates on the Town's COVID-19 response. Hart offered an update on the number of COVID-19 cases in Town and how the cases were being traced. Gundersen offered an update on Police Department operations which aimed to ensure the health and safety of personnel. Policy changes were made to best adhere to social distancing which included triaging incoming calls.

Sullivan noted that a system was being developed to allow for social distancing to take place at the Compost Area and the Transfer Station when they open. Both facilities were closed at the time. Town Hall staffing was operating on a rotating basis.

FY 21 BUDGET UPDATE

Sullivan displayed the FY-21 draft budget. Changes included an increase to the Conservation Fund and the retention of some funds in free cash rather than its allocation to the stabilization fund. A matrix of revenues and receipts were provided which were developed using the recommended operation budget and Governor's state aide. More information needed to be provided regarding the impact to local aide before a final budget could be proposed.

Sullivan noted that a program was being developed to allow residents to order green bags directly from DPW. The new program would be running within a few weeks.

TOWN MEETING UPDATE

Sullivan noted that hosting Town Meeting was being considered on 'dual-tracks'. The Town secured a facility location at Mount Holyoke College for a June 17, 2020 Town Meeting. The location allowed for appropriate social distancing. Separately, considerations for allowing 'virtual' Town Meetings was before the legislator. Even though there was not a unified opinion

¹ Member Bruce Forcier did not accept the nomination of Clerk.

on what the best platform for Town meeting would be, the Selectboard agreed to draft a letter of support to allow 'virtual' Town Meeting to the legislator as it gave the Town the option.

ADJOURN

Miles moved to adjourn. Etelman seconded. All in favor. The meeting adjourned at 7:04 p.m.

RESPECTFULLY SUBMITTED,

DRAFT

Colleen Canning, Senior Clerk