

**SELECTBOARD MEETING  
TUESDAY, APRIL 28, 2020  
MEETING MINUTES  
VIRTUAL MEETING- 6 P.M.**

*Present were Chair Jeff Cyr, Vice Chair Sarah Etelman, member Bruce Forcier, member Christopher Geraghty, member Andrea Miles, and Town Administrator Michael J. Sullivan*

**CALL TO ORDER**

Cyr called the meeting to order at 6:00 p.m.

**UPDATE COVID-19 (EMD SHARON HART)**

Sharon Hart, Public Health Director/ Emergency Management Director, was present at the virtual meeting and offered updates on the Town's response to COVID-19. Hart shared the number of confirmed COVID-19 cases in Town and explained the difference between 'suspect' and 'probable' cases. She explained the differences between different types of face masks.

**GREEN BAG PROGRAM UPDATE**

Sullivan explained that green bag deliveries were now being made by DPW to residents. Internal tracking systems were set in place to track orders. Residents were urged to sign up for Civic Ready alerts to stay informed.

**REPUBLIC LAWN DEBRIS PICK UP/COMPOST AREA (DISCUSSION)**

Sullivan noted that the DPW Director connected with Republic Services to schedule curb-side yard waste collection for late May. A collection in late May was earlier than previously anticipated. Yard waste collection would take place on resident's normal collection day.

Sullivan noted that Buttery Brook Park reservations were suspended for the time being. Separately, the Selectboard could consider schedule changes to the July 4<sup>th</sup> firework display at a future meeting.

Sullivan noted that Town Hall employees had returned to the office. Protocol was set in place to adhere to social distancing while in the office and the Town Hall building would remain closed to the public.

**FY 21 BUDGET UPDATE/ FY 20 REVENUES/ EXPENSES**

Sullivan noted that 'performance based pay' increases for employees would be suspended. At a recent Governor's conference, it was indicated that a reduction in state aid was not anticipated.

Sullivan noted that legislation would be voted on soon to act on the potential for 'virtual' Town Meetings. He added that a date was scheduled to allow a select group of people to access the facility at Mount Holyoke College where Town Meeting was currently scheduled to occur on January 17, 2020.

**TAX DUE DATE EXTENSION (DISCUSSION, POSSIBLE VOTE TO ACCEPT)**

Sullivan noted that requests for tax due date extensions were handled on a case-by-case basis and that it did not appear necessary to offer a blanket extension at the time.

**TOWN MEETING UPDATE**

Updates on Town Meeting were made earlier during the budget update.

**CENSUS 2020 UPDATE**

Sullivan noted that the Town Clerk was working with a regional council for outreach as the 2020 Federal Census survey was essential for every household to participate in.

**ADJOURN**

Miles moved to adjourn the meeting. Etelman seconded. The meeting adjourned at 6:51 p.m.

**RESPECTFULLY SUBMITTED,**

**DRAFT**

**Colleen Canning, Senior Clerk**