

**SELECTBOARD MEETING  
THURSDAY, MAY 5, 2020  
MEETING MINUTES  
VIRTUAL MEETING – 6:00 P. M**

*Present were Chair Jeff Cyr, Vice Chair Sarah Etelman, member Bruce Forcier, member Christopher Geraghty, member Andrea Miles, and Town Administrator Michael J. Sullivan*

**CALL TO ORDER**

Cyr called the meeting to order at 6:00 PM.

**UPDATE ON COVID 19**

Sullivan updated the Board of the number of COVID-19 cases in Town as the rate was increasing. A local nursing home recently experienced an outbreak of the virus. Controls were implemented and the nursing home instated a separate COVID-19 wing. The number of cases within the displayed spreadsheet did not reflect the cases at the nursing home. The figures within the spreadsheet were compiled by the State and it takes the States a number of days to incorporate new information as it is received.

Sullivan noted that the State intended on rolling out its phased reopening plan next week and that a face mask wearing mandate would soon go into effect

**FY 21 BUDGET DRAFT FINAL REVIEW**

Sullivan displayed a ‘Sources and Uses Report’ followed by a comparison on the FY2020 budget and the draft FY2021 budget. Roughly \$260K had been stuck from the draft budget. Summer and part-time positions had been removed, Town administrative staff cut their salaries, and vacant staff positions would not be filled. A future Special Town Meeting could be called to restore the funding. On a positive note, there were no expected decreases in State aid and building permit applications were being filed again.

**LEAF/LAWN DEBRIS COLLECTION**

Sullivan explained that, starting May 18, law debris collection would begin and fall on residents’ normal collection day. Residents were encouraged to take advantage of the service. Next month, the Town anticipated re-opening the compost area with new protocols to ensure the safety of the public and staff.

**ANNUAL TOWN MEETING WARRANT DRAFT**

Sullivan explained that the draft warrant was sent to the Board today. The warrant only considered the items necessary to allow government to function. The budget would likely need to be reconsidered at a future Special Town meeting.

**TOWN MEETING UPDATE**

Sullivan explained that a site visit at the Mount Holyoke College Field House was scheduled to evaluate the feasibility of hosting Town Meeting there. At the next meeting, Town Moderator John Hine and Town Clerk Carlene Hamlin would be present to discuss Town Meeting protocols.

**ADJOURN**

Etleman motioned to adjourn. Miles seconded. All in favor. The meeting adjourned at 7:03 PM.

**RESPECTFULLY SUBMITTED,  
Colleen Canning, Senior Clerk Planning and Conservation**