

**SELECTBOARD MEETING  
THURSDAY, MAY 26, 2020  
MEETING MINUTES  
VIRTUAL MEETING – 6:00 P. M**

*Present were Chair Jeff Cyr, Vice Chair Sarah Etelman, member Bruce Forcier, member Chris Geraghty, member Andrea Miles, and Town Administrator Michael J. Sullivan*

**CALL TO ORDER**

Cyr called the meeting to order at 6:00 PM.

**UPDATE COVID 19 (SHARON HART)**

Sharon Hart, Emergency Management Director and Public Health Director, was present at the virtual meeting and offered updates on the Town's COVID-19 response. She reviewed numbers of confirmed cases of COVID-19.

Sullivan explained that local businesses were ramping up to reopen. Review of reopening plans and enforcement for non-compliance could be funded through grant money. Town administration was working with Town staff to develop strategies for review.

**TRANSFER OF UNDERGROUND STORAGE TANK PERMIT**

Sullivan explained that the gas station located at 17 Bridge Street was undergoing site improvements. The Selectboard was asked to consider a transfer of the storage tank permit from Keye Petroleum Corp to Laxmi Petroleum Inc. The transfer would be the first stage in site improvements. One of the existing gasoline storage tanks was now being proposed for diesel storage.

**Motion:** Etelman moved to allow the transfer of the underground storage tank permit at 17 Bridge Street from Keye Petroleum Corp to Laxmi Petroleum Inc. Geraghty second. All voted in favor through roll call vote.

**REPUBLIC CONTACT**

Sullivan explained that Town Counsel reviewed the contact and restructured portions of it to best serve the Town. The Board would review the draft and hopefully be able to endorse it at the next meeting.

**NOTICE OF INTENT TO SELL UNDER CHAPTER 61A**

Anne Capra, Conservation Administrator/Planner, was present at the virtual meeting. She explained that the property at 315 Amherst Road was for sale and now had an interested buyer. The lot was placed into Chapter 61A as a portion of it was used as an agricultural hay field. That designation allowed the property to be taxed at a reduced rate. In the event that the use of the property was to change, the Town would be entitled to 'exercise its first right of refusal' to

acquire the property. She detailed the environmental significance of the property and expressed the Conservation Commission's interest in acquiring the land.

The Board addressed financial concerns in purchase of the property. Capra explained that the Conservation Commission had money in their funds which could be used to fund part of the acquisition. The remainder of the required funding could be received under the Land Acquisitions for Natural Diversity (LAND) grant. As the grant functioned as a reimbursement, a vote of Town Meeting would be required to release the funding which would later be returned.

Sullivan explained that Town Counsel was undergoing a title search of the property. Town Counsel was being consulted on how the Covid-19 State-of-Emergency affected timelines to act on the acquisition

**Motion:** Etelman moved to notify the seller of 315 Amherst Road of the Town's interest in purchasing the property under Chapter 61A. Miles seconded. All voted in favor through roll call.

### **CARES ACTION GRANT**

Sullivan explained that the CARES Action grant application was due June 5, 2020 to help offset the unexpected costs related to COVID-19. The funding could only be used for costs that were not previously budgeted for.

### **TOWN MEETING FORMAT DISCUSSION**

Sullivan sent the Board the final Town Meeting warrant which required a vote of approval from the Board. The Town Meeting would be held in the parking lot of St. Theresa's Church and attendees would remain in their cars. Prior to the Town Meeting date, Sullivan would host a virtual review of the articles.

**Motion:** Etelman moved to approve the Town Meeting Warrant for the date of June 17, 2020 at 6:00 PM to be located at St. Teresa's Church at 9 East Parkview Drive. Miles second. All voted in favor by roll call.

### **ADJOURN**

Etelman moved to adjourn the meeting. Miles seconded. All in favor. The meeting adjourned at 8:05 PM.

**RESPECTFULLY SUBMITTED,  
Colleen Canning, Senior Clerk Planning and Conservation**