

**SOUTH HADLEY PLANNING BOARD VIRTUAL MEETING
MINUTES OF JUNE 22, 2020
As Approved**

Present: Brad Hutchison, Chair; Diane Mulvaney, Vice-Chair; Joanna Brown, Clerk; Melissa O'Brien; Member; Nate Therien, Member; Richard Harris, Director of Planning and Conservation; Anne Capra, Conservation Administrator/Planner; and Colleen Canning, Senior Clerk Planning and Conservation

Chair Hutchison called the virtual meeting to order at 6:32 PM and overviewed virtual meeting protocols. He noted if there were insurmountable technical issues during the virtual meeting, all items would be considered at the July 13, 2020 virtual meeting.

Agenda Item #1 --- Minutes

Modified draft minutes of the March 23, 2020 virtual Planning Board Meeting were transmitted to the Board for their review. The wordings of the motions were altered following considerations for the draft at an earlier meeting.

Motion: Vice-Chair Mulvaney moved to approve the draft minutes of March 23, 2020 as amended. Member Therien seconded the motion. Five (5) out of five (5) members voted in favor of the by roll call.

Draft minutes of the June 15, 2020 regular meeting were previously transmitted to the Board to review. No recommendations for edit were received.

Motion: Vice-Chair Mulvaney moved to approve the draft June 15, 2020 regular meeting minutes. Member O'Brien seconded the motion. Five (5) out of five (5) members voted in favor of the motion by roll call.

Draft minutes of the June 15, 2020 Public Hearing to consider the proposed North Pole Estates Definitive Subdivision Plan were previously transmitted to the Board to review. Spelling and grammatical errors were noted within the draft. No content was changed.

Motion: Vice-Chair Mulvaney moved to approve the draft Public Hearing minutes of June 15, 2020 as amended. Clerk Brown seconded the motion. Five (5) out of five (5) members voted in favor of the motion by roll call.

Agenda Item #2--- Correspondences

The list of correspondences were included with the agenda background material. Additional correspondences had been received and the list was transmitted to the Planning Board.

Agenda Item #3 --- Planning Director Report on Planning Projects and Development

Mr. Harris explained that new applications for Site Plan Review and Special Permit had been received to develop a People's Bank with drive through service on the corner of Newton and Lyman Street.

The Board considered meeting dates for the month of July. Currently, the only meeting date scheduled was on July 13th. As there were additional applications received, additional meeting dates needed to be scheduled to accommodate the additional hearings. Members of the Board were all available to meet on July 20th and July 27th.

Motion: Vice-Chair Mulvaney moved to approve the Planning Board meeting dates of July 20 and July 27, 2020. Member O'Brien seconded the motion. Five (5) out of five (5) members voted in favor of the motion by roll call.

Agenda Item #4 --- SCHEDULED PUBLIC HEARING: Application for Definitive Plan and Stormwater Management Permit approval for proposed subdivision. Property Location: west side of Hadley Street (aka State Route 47) and along Sullivan Lane (Assessor's Map Number #54 as Parcels #15 & #20 and on Assessor's Map Number #56 as Parcels #20, #26, #42, #43, #43A, #104, #109, #112, and #121).

Focus of June 22, 2020 Session: Traffic Impact Assessment Study and the Definitive Plan Details

Chair Hutchison called the Public Hearing continuance to order at 6:45 PM. (See Public Hearing Minutes)

The regular meeting reconvened at 9:56 PM.

Agenda Item #5 --- Other New Business

There was no new business to discuss.

Agenda Item #6 --- Adjourn

As there was no new business to discuss, Chair Hutchison inquired if there was a motion to adjourn the meeting.

Motion: Clerk Brown moved to adjourn the meeting at 9:57 PM. Member O'Brien seconded the motion. Five (5) out of five (5) members voted in favor of the motion by roll call.

Respectfully Submitted,
As Approved
Colleen Canning, Senior Clerk Planning and Conservation